

**1. Group/Organisation.Information**

Group/Organisation name: ...Bridgeton Citizens Advice Bureau

Person Responsible: Frank Mosson

Address: 35 Main Street, Bridgeton , Glasgow, G40 1QB

Phone: 0141-554-5505

Email: manager@Bridgetoncab.org.uk

Is your group/organisation constituted? **YES**

If so, please give further information, ie. Charity Number etc. **SC000930**

If another organisation is supporting your proposal please give information below.

Organisation name: Possibilities for Each and Every Kid - PEEK Ltd

Address: Crownpoint Sports Complex, 183 Crownpoint Rd, Glasgow G40 2AL

Email: michaela@peekproject.co.uk

Phone number: 0141-554-3068

Contact person: Michaela Collins

Charity Number: ...Scottish Charity No. SC030814

**2. About your proposal (please feel free to add extra sheets if necessary)**

Proposal title: PEEK/CAB Outreach Pilot

Tell us about your proposal - What will be done, who will do it, where will it take place, how long will it run for, how do you know that it is needed?

The Bureau proposes to deliver an outreach at the PEEK Project base at Crownpoint Road for 3 hours per week with an additional 4 hours of casework off site. The project is aimed at the parents of the children accessing the PEEK service and will provide advice in regard to benefits, debt, employment, housing, consumer issues and OISC level 1 Immigration advice.

The outreach will be delivered by an experienced member of staff who will provide advice and information within a confidential environment. The Bureau utilises the on-line Advisernet system that allows our full information system to be available at a location that is more suitable to individuals at a time when they can

access our service, without having to travel to the bureau or wait in a lengthy queue. The service will be able to refer individuals to the specialist services within the Bureau such as Tribunal representatives, the specialist debt adviser or the Patient Advice & Support Service.

The SIMD statistics indicate the need to address child poverty within the Calton area. Our own statistics and level of client numbers inform us of the need for a service responding to the impacts of austerity and poverty in our community. We understand from discussion with our clients that there is a desire for a tailored outreach service within the Calton area. In addition, the discussions at the Calton Child Poverty Network meetings have shown the benefits for a collaborative approach using co-location.

The project will also seek to deliver Financial Education training to PEEK staff members and interested young people and their carers.

Who in Calton Ward will benefit, and how?

The project will benefit young people and those that care for them by providing an advice service that is co-located within PEEK. The provision of Financial Health checks along with a dedicated adviser at PEEK will assist individuals in maximising their income and ensuring they receive the money they are entitled to, that they have the correct tax code and that they have access to advice on benefits, money etc within a location that they already use.

We are aware that it is not always easy for someone with caring responsibilities to access our service. We have long waiting times during drop in sessions and this particularly impacts individuals who have limited time to wait for advice between dropping off children and picking them up again at school or nursery. By co-locating we would hope to minimise some of this difficulty and provide a 'ready service' for those carers who are using the PEEK facilities.

Start date: 1/4/19

End date: 31/3/20

### 3. About your proposal costs

Please split your costs into:

- a) Capital (i.e. Building costs, equipment)
- b) Operating/revenue (i.e. staff costs, running costs)

*Please note that capital costs cannot be more than £62,500 and operating/revenue costs cannot be more than £10,000.*

	Item	Cost
Capital costs		

<b>Annual Operating costs</b>			
Salary	4732		
NIC & Pension	572		
Admin Support	1014		
Supervision Support	728		
Postage/Stationary	780		
Travel	260		
Telephone	260		
Insurance	156		
<b>TOTAL</b>	<b>8502</b>		
<b>TOTAL BUDGET</b>			

Have you secured, or applied for, any other funding to deliver the proposed project? **NO**

Please let us know more about other funding you have, are applying for, or are expecting to have?

We would hope to apply for other funding in the future if the pilot proves to be successful.

**4. Does your organisation or group have a bank account with a least 2 unrelated signatories?**

Yes

**5. Are the staff and any volunteers who will be involved in delivering this proposal (if it was chosen through the public vote to be funded) registered with the Protecting Vulnerable Groups Scheme?**

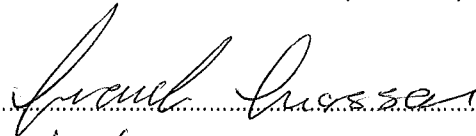
Not at this time but if successful the staff member will be registered with the PVGS.

**6. Do you have adequate insurance cover for this proposal?**

Yes

**7. Your Declaration**

If this proposal is funded, I will take full responsibility for the payment made on behalf of all those involved.

Signature: .....  .....

Date: ..... 25/2/19 .....

Please return all completed forms to: [RIlett@cpagscotland.org.uk](mailto:RIlett@cpagscotland.org.uk) (note the R and I are capital letters, the rest is lower case)

or by mail to: Rosie Ilett, Child Poverty Action Group in Scotland, Unit 9 Ladywell Business Centre,

94 Duke Street, Glasgow G4 0UW

If you need any help – please phone Rosie on 0141 406 5050 or 0141 552 3303 – leave message if needed.

